

# Certificate in Shipping and Logistics

## 《航運及物流》證書

QF Level: 3 QR Registration No.: 14/003651/L3  
 QR Registration Validity Period: 01 Feb 2015 - on-going

### TP004A

Co-organized by the HKU School of Professional and Continuing Education (HKU SPACE) and the Hong Kong Shippers' Council.



**New Syllabus!**

#### Programme Structure

This programme covers 13 topics in 2 modules in 8 months and the lectures will be arranged every Tuesday night. Visits will be organized to sea container terminal, air cargo terminal or the like during the course.

The aims for this programme are:

1. To provide industry practitioners, especially the new entrants a comprehensive training programme on the basics of shipping and logistics operations.
2. To provide practitioners an academic progression path that leads to higher academic / professional qualifications through this programme.

#### Course Fee

- Application Fee: HK\$150 (non-refundable)
- HK\$8,980 per programme (for non-member) or HK\$8,200 per programme (for member\*)  
 \*Please refer to the attached page



This course has been included in the list of reimbursable courses under the Continuing Education Fund



This course is recognised under the Qualifications Framework (QF Level 3)

#### Entry Requirement

Applicants shall:

- (a) Attained Hong Kong Diploma in Secondary Education (HKDSE) Level 2 or above in 5 subjects including English Language; or
- (b) Attained Hong Kong Certificate of Education Grade E/ Level 2 or above in 5 subjects including English Language; or
- (c) 1 year relevant work experience at supervisory level in shipping and logistics industry; or
- (d) Completed Form 5/Secondary 6 with employer's recommendation endorsed by the Hong Kong Shippers' Council

#### Programme Delivery

The lectures are normally conducted in English, supplemented by Cantonese.

Handouts and examinations are in English.



**COURSE CODE**

TP004A

**START DATE**

January and September of  
each year

**QF Level:**

Level 3  
(14/003651/L3)

**NEXT INTAKE(S)**

January / September

**Course Fee**

**HK\$8,980 (for non-member)**

**HK\$8,200 (for member\*)**

**STUDY MODE**

Part-time

**LANGUAGE**

English supplemented with  
Cantonese

\* Please refer to the attached page

**DURATION**

8 months

**Application Procedure**

Applicants may apply online or download the Application Form from our website.

Please submit the completed Application Form, together with supporting documents, to any one of our HKU SPACE enrollment centres or send it to [blogistics@hkuspace.hku.hk](mailto:blogistics@hkuspace.hku.hk)

**Application Deadline**

Please refer to our official website.

**Programme Enquiries**

For enquires, please contact Ms. Shan Cheung of HKU SPACE at 2867 8480/ [blogistics@hkuspace.hku.hk](mailto:blogistics@hkuspace.hku.hk) or Mr. Ron Chan of the Hong Kong Shippers' Council at 2211 2333.

Information can also be obtained from the following websites:

HKU SPACE Web:

<https://hkuspace.hku.hk/interest/business/supply-chain-management>

The Hong Kong Shippers' Council:

<http://www.hkshippers.org.hk>

**Enrolment Centres**

**Admiralty Learning Centre [ADC]**

3/F., Admiralty Centre,  
18 Harcourt Road, Hong Kong  
(Exit A, Admiralty MTR Station)  
3761 1111

**Fortress Tower Learning Centre [FTC]**

1/F., Fortress Tower, 250 King's  
Road., North Point, Hong Kong  
(Exit B, Fortress Hill MTR Station)  
3762 0888

**HPSHCC Campus [HPSHCC]**

1/F, HPC Campus,  
66 Leighton Road,  
Causeway Bay, Hong Kong  
3923 7171

**Island East Campus [IEC]**

2/F, 494 King's Road,  
North Point, Hong Kong  
(Exit B3, North Point MTR Station)  
3762 0000

**HKU Campus [HKUC]**

3/F., T.T.Tsui Bldg.  
The University of Hong Kong  
Pokfulam Road, Hong Kong  
2975 5680

**Kowloon East Campus [KEC]**

1/F, 28 Wang Hoi Road,  
Kowloon Bay, Kowloon  
(Exit B, Kowloon Bay MTR Station)  
3762 2222

# The Programme Structure

The programme covers 13 topics in 2 modules in 8 months and the lectures will be arranged every Tuesday night. Visits will be organized to sea container terminal, air cargo terminal or the like during the course.

## Module 1: Freight Transport Operation

- |  |  |
|--|--|
| 1. Introduction to Shipping                      | - Introduction to the Maritime industry in HK, Shipping Terminology, Conference, Alliance, Shipping Related Services.  |
| 2. Carriage of Goods by Sea                      | - Types of shipping services and types of Chartered Parties;<br>- Documentation and booking procedures;<br>- Bill of Lading - Law and Practice (types of functions, Bill of Lading Act 1855);<br>- Local and International law relating to Carriage of Goods by Sea.   |
| 3. Carriage of Goods by Air                      | - Classification of air cargo, advantages and disadvantage of air shipment;<br>- International rules governing air cargo transportation and basic principles of rating, including IATA, TACT;<br>- Documentation for air cargo (airway bill, etc) and airfreight claims;<br>- Airlines conditions of carriage, rules for air cargo acceptance. |
| 4. Carriage of Goods by Land Transport           | - Trucking services in Hong Kong;<br>- Packing, unitization and containerization;<br>- Intermodal and freight by rail.   |
| 5. Dangerous Goods Cargo Handling and Cold Chain | - International Maritime Dangerous Goods Code;<br>- Maritime Cargo Security Requirements;<br>- IATA Dangerous Goods Regulations;<br>- Air Cargo Security Requirement of the EU and the US;<br>- Temperature Control in air freight, sea freight and land transport.  |
| 6. Cargo Insurance                               | - General principle of cargo insurance, policy form and certificates, special clauses;<br>- Claim procedures.  |

Jan (Tue)

Module 1 Examination

## Module 2: Logistics and International Trade

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|--|---|
| 1. Trade Finance and Banking                     | - Incoterms;<br>- Payment methods, document collection and documentary credits;<br>- Standard forms used.   |
| 2. Data Management and Trade Documentation       | - The Trade and Industry Department's Guide to Import and Export Licensing Requirements, general information on licensing requirements for export to other countries;<br>- Application forms and procedures for export and export licenses;<br>- Legal basis of control of strategic commodities and application procedures for strategic commodities licenses;<br>- Data management. |
| 3. E-Commerce and E-Shipping                     | - E-commerce;<br>- Enterprise Resources Planning;<br>- Web-based EDI, Internet for logistics operations, e-Logistics, Digital Trade Platforms.  |
| 4. Logistics Strategy, Planning and Practices    | - Freight Forwarding;<br>- Third party logistics;<br>- Customer relationship management.  |
| 5. Procurement and Supply Chain Management       | - Procurement;<br>- Supply Chain Management;<br>- Warehousing and inventory management.   |
| 6. Digital Trade and Digitalization in Logistics | - 4th Industrial Revolution;<br>- The technological convergence of physical, digital and biological worlds;<br>- Automated smart warehousing, block chain, robotics & IOT;<br>- Convergence of hardware, software and platform technologies.  |
| 7. Law Relating to Trade                         | - Law of Sales of Goods and the fundament principles;<br>- Sale by agent;<br>- Arbitration, mediation and negotiation.  |

June (Tue)

Module 2 Examination



### Fee

Employees of HKSC Members and Hong Kong Liner Shipping Association Member*	HK\$8,200
Non-Member	HK\$8,980

\*The following organizations are members of the Hong Kong Shippers' Council

1. The Chinese General Chamber of Commerce, Hong Kong
2. The Chinese Manufacturers' Association of Hong Kong
3. The Federation of Hong Kong Garment Manufacturers
4. Federation of Hong Kong Industries
5. Hong Kong Association of Freight Forwarding & Logistics Ltd.
6. The Hong Kong Exporters' Association
7. Hong Kong Garment Manufacturers Association
8. The Hong Kong General Chamber of Commerce
9. The Hong Kong Knitwear Exporters' & Manufacturers' Association
10. Hong Kong Kwun Tong Industries & Commerce Association
11. The Hong Kong Management Association
12. The Hong Kong Plastics Manufacturers' Association
13. Hong Kong Trade Development Council
14. Hong Kong Woollen & Synthetic Knitting Manufacturers' Association
15. The Indian Chamber of Commerce, Hong Kong
16. Associate Member of Hong Kong Shippers' Council

### Award

Students who have an overall pass (2 examinations, 1 quiz and 1 written report) and have attended at least 70% of the lectures will be awarded the Certificate.

### Further study

Graduates of this programme having attained Grade C or above in either one of the examinations are eligible to apply for the Professional Diploma in Business Logistics Management.

